

# HAVANT BOROUGH COUNCIL

HR COMMITTEE

13<sup>th</sup> December 2022

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## APPOINTMENT OF EXECUTIVE HEAD OF PLACE

**For Decision**

**Portfolio Holder:** Cllr Alex Rennie

**Key Decision:** No

**Report number:** HBC/103/2022

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### 1. Purpose

This report outlines the reasons for the permanent recruitment to the post of Executive Head of Place.

### 2. Recommendation

HR Committee is RECOMMENDED to:

- a) Note the particulars of the role being recruited to as per the Role Profile contained within Appendix 1; and
- b) Following the interview process, should an appropriate candidate be identified, make an offer of appointment, subject to the associated notification processes, as set out within the Officer Employment Standing Orders.

### 3. Executive Summary

1.1. The post of Executive Head of Place will lead on the development and delivery of planning policy, planning development management, building control, environmental health and development of the climate change agenda.

1.2. Following a national advertising campaign, four candidates have been shortlisted from fifteen applicants for the EH of Place position, based on the requirements for the role, contained in the job description and process set out

at HR Committee on 20 July 2022. All candidates will participate in final selection day on 13 December.

#### **4. Additional Budgetary Implications**

4.1. There are no additional budgetary implications.

#### **5. Resource implications**

##### **5.1. Financial implications**

###### **Section 151 Officer comments**

8 December 2022

The recruitment costs for the Executive Head posts have been accounted for within the Council's transition budget with the on-going cost of the post being established within the revenue base budget.

#### **6. Legal implications**

###### **Monitoring Officer comments**

This post is a HR Committee appointment in line with the criteria set out in the Officer Standing Orders, and will be recruited to in accordance with those procedural rules.

Candidate information as part of this recruitment exercise is detailed within Appendix 2 which is exempt from publication. It is considered that this information will relate to individuals' personal details. It is further considered that the release of such information in Appendix 2 would, or would be likely to prejudice the council's ability to recruit effectively to similar posts in the future.

Candidate information in Appendix 2 should therefore be treated as exempt from publication

## **7. Communications**

- 7.1. The outcome of the final interview will be HR Committee to appoint a preferred candidate.

## **8. Appendices**

- 8.1. Appendix 1 Role Profile
- 8.2. Appendix 2 Candidate Information – Exempt from publication

### **Agreed and signed off by:**

**Monitoring Officer:** Mark Watkins 08.12.2022

**Section 151 Officer:** Malcolm Coe 08.12.2022

### **Contact officer:**

**Name:** Nicky Lodemore

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